

WILMINGTON INTERNATIONAL AIRPORT
Wilmington, North Carolina

JOB DESCRIPTION

Title: MAINTENANCE TECHNICIAN II Date: September 2015 Supersedes: September 2012

Authorized by: _____, Director of Facilities
Signature

Position Summary: Responsible for the maintenance of all airport buildings and grounds as well as routine repairs to airport facilities and equipment.

Reporting Relationships:

- Reports to: Shift Supervisor or designee
- Supervises: Maintenance Technicians and Temporary Staff (when in charge).

Essential Functions:

- Maintains all required training and cleaning/mowing skills required by a Maintenance Technician I.
- Performs the following skilled tasks without supervision: Strips, waxes and buffs floors, shampoos carpeting, paints interior and exterior areas.
- Performs routine maintenance on small appliances to include small and large vacuums, shampoo machines, riding mowers, restroom flush valves and paper towel dispensers.
- Assists with major projects and repairs as directed. Tasks may include the following: sheet rock repairs and installation of new walls, repair and replace bag belt components, replace and/or repair water lines and mechanical system components and airfield pavement repairs.
- Maintains knowledge to checks chillers, mechanical systems, smoke detectors and fire alarms to insure they are maintained and in good working order at all times. Will report those systems that are not working.
- Replaces light bulbs as needed throughout terminal and other buildings as required.
- Understands all internal as well as external airport customers, knows who they are, and anticipates and meets their expectations through quality service in accordance with the airport Mission, Values and Vision.
- Responds to tenant needs as required in a timely, user friendly manner.
- Carries out all responsibilities as an efficient and effective airport team player.
- Performs all duties as assigned in a compliant and motivated manner. Willingly attempts to improve performance and/or correct deficiencies.

Other Important Functions:

- Primary Contacts: Management, Shift Supervisor/Charge Person, employees, tenants, aviation representatives, passengers, and the public.
- Physical Demands: Some exposure to aircraft noise and fuels, daily contact with chemicals, fumes, electric shock, and moving mechanical equipment. Position requires much standing, walking, bending, reaching, pulling, and lifting (up to 100lbs). Exposure to inclement weather.
- Working Conditions: Works both inside and outside in extreme hot and cold weather. Work hours routinely up to 40 hours in a standard workweek. Must be willing to work weekends, holidays, and any shift as required. Due to nature of responsibilities, may require longer work hours in order to complete assignments or for emergencies.

Qualifications:

- Education/Knowledge: High School diploma. Must possess a valid North Carolina Class "C" driver's license with an acceptable driving record and the ability to maintain insurability by ILM. Must also be qualified to obtain a Class "A" North Carolina driver's license.
- Experience: Experience in custodial, facility maintenance required.
- Skills/Aptitudes: Must possess the ability to understand and follow oral and written instructions, and effectively communicate both orally and in writing.
- Promotion Opportunities: Eligible for promotion to Maintenance Technician III upon demonstrating proficiency with specific maintenance repair tasks and duties of this position.

I have read, understand, and agree to comply with all requirements of this position. I also acknowledge receiving a copy of this job description.

Date

Applicant/Employee Signature