

**NEW HANOVER COUNTY AIRPORT AUTHORITY
REGULAR MEETING
August 3, 2022**

CALL TO ORDER

The New Hanover County Airport Authority met on Wednesday, August 3, 2022, at Wilmington International Airport, 1740 Airport Boulevard, Wilmington, North Carolina. Chairman S. Thompson called the meeting to order at 5:01 p.m. Mr. Wolfe led the Authority in the pledge of allegiance. Chairman S. Thompson asked Authority members if they had any conflict of interest pursuant to the Authority's Code of Ethics statement.

Mrs. Sutton informed the Authority that she has a conflict with an item on the Closed Agenda. Mr. Wolfe MOVED, SECONDED by Mr. Rhodes to allow Mrs. Sutton to recuse herself at the appropriate time during the closed session. Upon vote the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

Airport Authority members present were Spruill Thompson, Chairman; Nick Rhodes, Vice Chairman; Tom Wolfe, Secretary; Lee Williams; Jason Thompson and Faison G. Sutton. Wanda Copley, County Attorney was also present. ILM staff present included Jeff Bourk, Airport Director; Granseur Dick, Deputy Airport Director; Robert Campbell, Deputy Airport Director; Carol LeTellier, Business Development Director; and Rose Davis, Executive Assistant.

Julia Olson-Boseman attended the meeting and voted via zoom. Approximately 12 guests from the public attended the Authority meeting.

APPROVAL OF MINUTES

The Authority has reviewed the minutes of the meeting on July 13, 2022. Mr. Williams MOVED, SECONDED by Mr. J. Thompson to approve the minutes of the July 13, 2022, regular meeting as submitted. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

The Authority reviewed the minutes of the closed session on July 13, 2022, during the meeting. Mr. Rhodes MOVED, SECONDED by Mr. J. Thompson to approve the minutes of the closed session on July 13, 2022, as submitted. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

PUBLIC COMMENTS - None.

SPECIAL PRESENTATION

Mr. Dick introduced Lt. Chris Robinson, NHSO Airport Unit, who recognized Sgt. Dominic Segers who recently earned his Airport Certified Employee (ACE) certification for Law Enforcement and noted he is the first Law Enforcement Officer at ILM to receive this certification.

FACILITIES & TERMINAL EXPANSION

Mr. Dick updated the Authority on the status of the terminal expansion; apron expansion; new terminal access road and parking improvements; and Business Park infrastructure improvements.

Mr. Dick advised the Authority of a new grant received from NCSE in the amount \$262,000 to help develop water lines in Phase 2 of the ILM Business Park.

IT

Mr. Bourk recommended the approval of a contract for Airport IT Infrastructure in an amount NTE \$246,769.49 for construction of new turn-key IT architecture, including network firewalls, switches, auxiliary power supplies and associated licenses sufficient to provide n+1 network redundancy at 10GB capacity to key systems throughout the airport facilities. Mr. J. Thompson MOVED, SECONDED by Mr. Williams to approve a contract NTE \$246,769.49 for Airport IT Infrastructure as recommended above. Upon Vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

Mr. Bourk updated the Authority on the ACUS and FIDS installation progress.

FINANCE & HUMAN RESOURCES

Mr. Campbell reviewed ILM's June financial summary, financials, and cash summary which are unaudited and subject to change. There will be year-end adjustments to these numbers.

Mr. Williams reminded the Authority that the fiscal year ends June 30th so these are year-end figures. Mr. Campbell noted that the \$13M in revenue is a record for ILM.

Mr. Campbell updated the Authority on ILM's cash position and investments and reported that staff continues to investigate other avenues for cash investment.

Regarding HR, Mr. Campbell reported 2 open positions - a Maintenance Tech. I and an Operations Specialist position.

BUSINESS DEVELOPMENT

Approval of an Edgewater Amendment was tabled until after the closed session discussion.

Ms. LeTellier updated the Authority on the progress of CIL ILM, LLC and CIL ILM 3, LLC projects and the status of the draft Request for Proposal (RFP) for new retail, and food and beverage concessions.

GOVERNMENT

Mr. Bourk updated the Authority on the approval of the Airport Improvement Program (AIP) funding by the House of Representatives which includes additional AIP discretionary grant funds available to all size airports.

Mr. Bourk reported that Administrator David Pekoske was confirmed to continue leading the Transportation Security Administration (TSA).

OPERATIONS & GENERAL AVIATION

Approval of a land lease for an airside hangar with Eshelman Ventures, LLC was tabled until after closed session discussion.

Mr. Bourk updated the Authority on the second Aviation Career Education (ACE) Camp ILM is

hosting in conjunction with CFCC for local middle school children being held this week, noting the involvement of a lot of ILM tenants. Mr. Bourk reported the next Cape Fear General Aviation event is scheduled for October 22, 2022.

Mr. Bourk reviewed the monthly operations reports.

DIRECTOR'S REPORT

Mr. Bourk updated the Authority on Avelo's new non-stop destination from ILM to Ft. Lauderdale (FLL) starting November 11, 2022, and shared pictures of recent Airport Wide Lunch/BBQ events at Rescue Base.

Mr. Bourk reported staff was notified today that ILM has been awarded the Small Community Air Service Development (SCASD) grant in the amount of \$1.1M (total project cost – Federal and Local Share) for air service.

UNFINISHED BUSINESS - None.

NEW BUSINESS

Chairman S. Thompson called for a motion for the Authority to enter a closed session to discuss matters relating to the expansion of industries and economic development pursuant to NCGS §143-318.11(a)(4). Mr. Rhodes MOVED, SECONDED by Mr. Wolfe to enter into closed session for the above referenced matters. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

All persons not Authority members or ILM staff were asked to leave the meeting. Mrs. Olson-Boseman was present via zoom. The Authority went into closed session at 5:26 pm.

Mrs. Sutton left the closed session during the discussion of the matter on which she had a conflict and returned to the meeting at 5:47 pm, just prior to the meeting returning to open session.

Mr. Wolfe MOVED, SECONDED by Mr. Williams to return to open session. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

OPEN SESSION

The Authority returned to open session at approximately 5:48 pm. Chairman S. Thompson reported that the Authority completed its discussion relating to expansion of industries and economic development.

Mr. J. Thompson MOVED, SECONDED by Mr. Wolfe to approve a land lease for an airside hangar with Eshelman Ventures, LLC. as recommended. Term is 20 years with an option to renew after 10 years. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom. Mrs. Sutton abstained from the vote.

Mr. Williams MOVED, SECONDED by Mr. Wolfe to approve the Edgewater Amendment for a 90 day extension as recommended. Upon vote, the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom.

ADJOURNMENT

Mr. J. Thompson MOVED, SECONDED by Mr. Wolfe to adjourn the meeting. Upon vote the MOTION WAS APPROVED. Mrs. Olson-Boseman voted via zoom. There being no further business to come before the Board, Chairman S. Thompson adjourned the meeting at 5:50 pm.

Prepared by:
Rose M. Davis

Respectfully Submitted:

Thomas Wolfe, Secretary

Date of Approval: September 7, 2022