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WILMINGTON INTERNATIONAL AIRPORT

New Hanover County Airport Authority Meeting

Wednesday, April 1, 2026

5:00 PM
ILM Executive Conference Room

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New Hanover County Airport Authority
Meeting Agenda
April 1, 2026– 5 pm

- Call to Order
- Pledge of Allegiance
- Code of Ethics Clause
- Approval of Minutes Tab 1
- Employee Recognition
- Consent Agenda Tab 2
- Public Comments (Limited to 3 Minutes)
- Staff Reports
  - Finance, Marketing & Air Service & Business Development Tab 3
  - Operations & Facilities Tab 4
  - Director’s Report Tab 5
- Unfinished Business/New Business/Adjournment Tab 6

New Hanover County Airport Authority
Code of Ethics

In accordance with the New Hanover County Board of Commissioners Resolution Adopting a Code of Ethics, adopted on January 5, 2015, and updated on January 9, 2023, it is the duty of all County boards and committees to respect and abide by the New Hanover County Code of Ethics in the performance of their duties.

More specifically all Airport Authority members should:

1. obey all applicable laws;
2. uphold the integrity and independence of the Authority;
3. avoid impropriety;
4. faithfully perform the duties of the office; and,
5. conduct the affairs of the Authority in an open and public manner.

It is further the duty of every Authority member to avoid both conflicts of interest and appearances of conflicts. Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Authority today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Tab 1
Approval of Minutes

The Authority has been provided a copy of the minutes for the following:

- February 25, 2026, Airport Authority meeting
- February 25, 2026, Closed session meeting
- March 10, 2026, Joint meeting with County Commissioners

Employee Recognition

Louis Woodman – Airport Master Firefighter Certification (AMF)

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Tab 2
Consent Agenda

a. Recommend approval of two-year extension of lease with Edge Landscaping for one acre of land on Blue Clay Road. Lease contains a 30-day termination clause.
b. Recommend termination of maintenance building sublease with Avelo Airlines (other operating agreements with Avelo remain in effect).

Staff Reports

Committee	Airport Authority Members	Staff Members
Finance, Marketing, Air Service & Business Development– Tab 3 • **Monthly Financial Report** • **Monthly Activity and Performance Report** • **Marketing & Air Service Development Report** • **HR Report**	Andrew Jones Spruill Thompson	Bob Campbell/Jeff Bourk
Business Development - Tab 3 • **Business Park Development Report** • **Airside & Terminal Development Report** • **Phase 2 Business Park Report** • **Advertising Report**	Faison Gibson LeAnn Pierce	Bob Campbell/Jeff Bourk
Operations and Facilities – Tab 4 • **Construction/Expansion Report** • **Facilities/IT Report** • **Operations Report** • **General Aviation Report**	Jason Thompson Wanda Copley	Granseur Dick/Jeff Bourk
Executive Committee • **Legislative Priorities** (consult with LeAnn Pierce as necessary) • **Capital Budget Planning (beyond 1 year to 5 years)** • **General Update**	Spruill Thompson, Past Chair Nick Rhodes, Chair Jason Thompson, Vice Chair ** In the event any of the above are unable to attend, the Secretary, Faison Gibson, shall attend.	Jeff Bourk
Director's Report – Tab 5	Will include updates from Executive Committee as necessary	

Tab 3
Finance, Marketing, Air Service & Business Development

- **Action Items**

a. Recommend approval of 10-year Lease Agreement with the General Services Administration (on behalf of TSA) for 1,225 square feet of office and related space in the terminal building.

b. Recommend approval of one-year maintenance agreement with Designa Access Corp for an amount not to exceed $68,952. Designa maintains parking lot equipment.

Tab 3

Finance, Marketing, Air Service & Business Development

Information Items

- Monthly Financials
- Marketing Report
- HR Report
- Business Development Report
- FY 27 Draft Budget

Wilmington International Airport

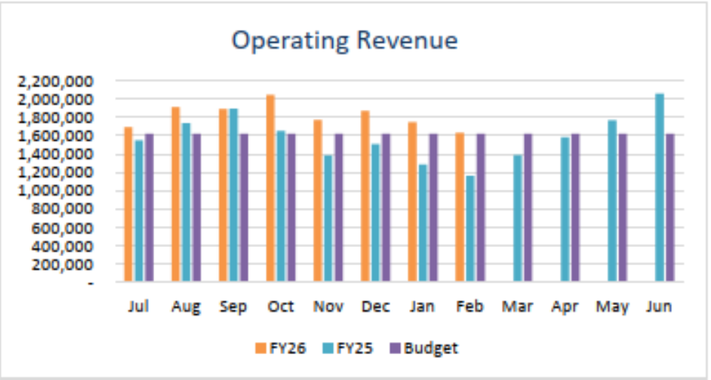
Monthly Financial Summary

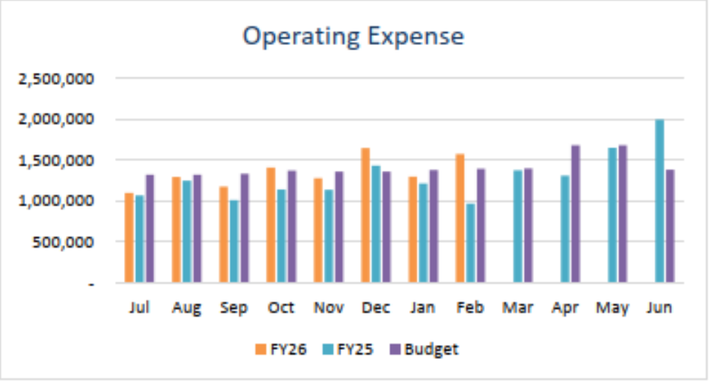
February

Summary	Actual	Budget	Prior Year	Act vs. Bud	Act vs. PY
Monthly Revenue	1,741,878	1,803,408	1,402,802	-3.4%	24.2%
Monthly Expense	1,572,167	1,392,252	971,285	12.9%	61.9%
YTD Revenue	16,140,813	14,427,264	14,311,804	11.9%	12.8%
YTD Expense	10,767,233	10,837,009	9,226,043	-0.6%	16.7%

Revenue	Actual	Budget	Prior Year	Act vs. Bud	Act vs. PY
Aviation	203,198	204,500	150,731	-0.6%	34.8%
Parking Lot	637,978	629,650	394,103	1.3%	61.9%
Rent	527,220	502,799	395,183	4.9%	33.4%
Commissions	197,493	240,084	172,930	-17.7%	14.2%
Security	65,844	43,042	51,046	53.0%	29.0%

Expense	Actual	Budget	Prior Year	Act vs. Bud	Act vs. PY
Salaries/Benefits	462,910	552,168	381,220	-16.2%	21.4%
Contracted Services	299,953	212,166	185,713	41.4%	61.5%
Utilities	78,305	77,500	66,279	1.0%	18.1%
Repairs & Maint	78,400	109,168	79,777	-28.2%	-1.7%
Professional Srvc	218,042	97,916	38,914	122.7%	460.3%
Advertising/Mktg	182,400	125,000	52,942	45.9%	244.5%
Insurance	95,674	120,917	95,523	-20.9%	0.2%
Business Park	24,833	36,250	13,870	-31.5%	79.0%
Other	131,650	61,167	57,046	115.2%	130.8%





Summary of Significant Monthly Activity

Revenue

February passenger numbers were down slightly versus January, but increased substantially over February 2024. 48,842 is a record number of passengers for the month of February.

	Feb 26	Feb 25	Change
Landing fees	131,395	107,014	22.8%
Fuel flowage fees	39,604	33,125	19.6%
Rental car comm	124,535	114,354	8.9%
Food commission	60,512	49,577	22.1%
Parking	637,978	394,103	61.9%
Enplanements	53,660	48,842	9.9%

Expense

Salaries/Benefits - ILM had a few open positions during the month of February which kept us under budget, but increased staff levels push the expense above prior year.

Contracted services - includes NHCSO service and parking lot management and consultants. February included two months of golf cart service invoices (January invoice was received after month end close).

Professional Services - February expense includes both January and February activity for a number of vendors given the early January close.

Marketing - includes payment for the new ad campaign launching this Spring - "Curiosity Takes Flight"

Other - includes the cost of conferences attended in February, snow removal charges, equipment leasing, and air service expenses.

Marketing Report

Social Media Metrics: Jan. 1, 2026-March 23, 2026

Total Audience	48,604	(+10.7% YoY)
Impressions	4,091,472	(+190.9% YoY)

Website Metrics: Jan. 1, 2026-March 15, 2026

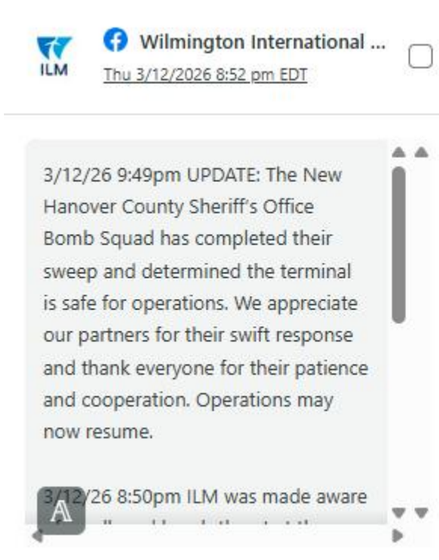
Total website users: 98,489 (+4.9% YoY)

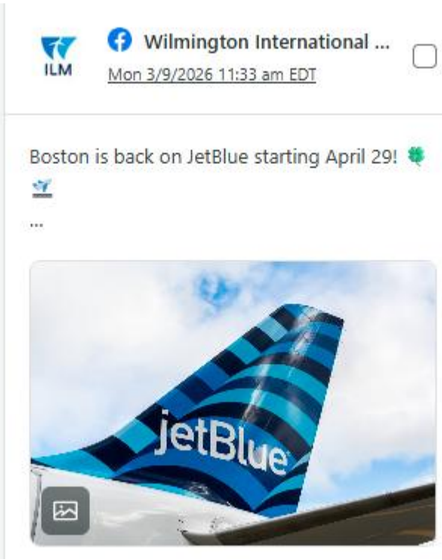
Clicks to Airline Websites: Jan. 1, 2026-March 15, 2026

Total airline clicks 40,1411 (-6.5%)

- American 23%
- Avelo 22%
- Breeze 21%
- Delta 11%
- Jet Blue 10%
- United 8%
- Sun Country 5%

Top Performing Social Media Posts March. 2026 (to date)

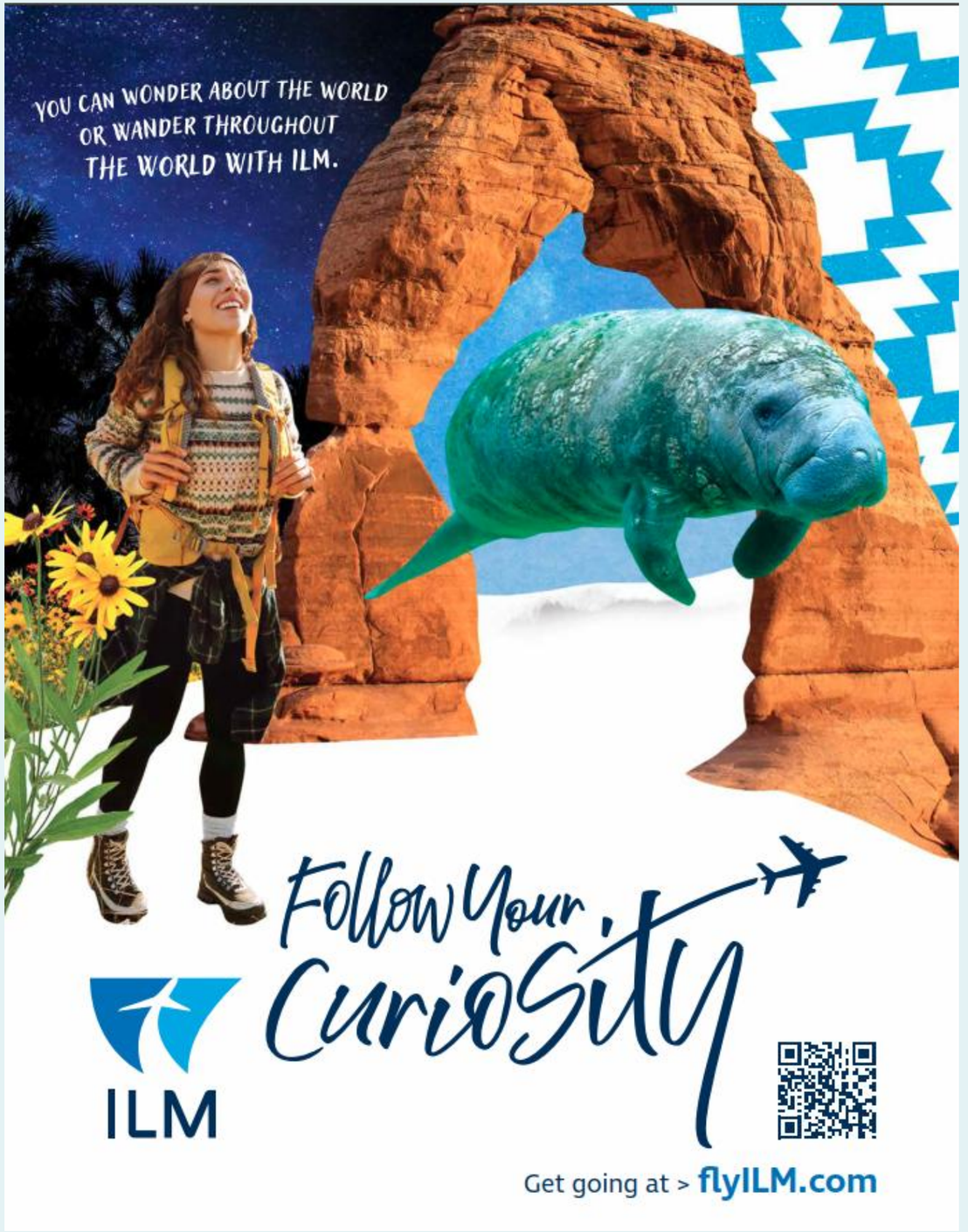







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Tab 4
Operations & Facilities

- **Action Items**
  1. Recommend award of work authorization (WA) for design of Hall Drive Extension to AVCON for NTE $___ pending IFE review.

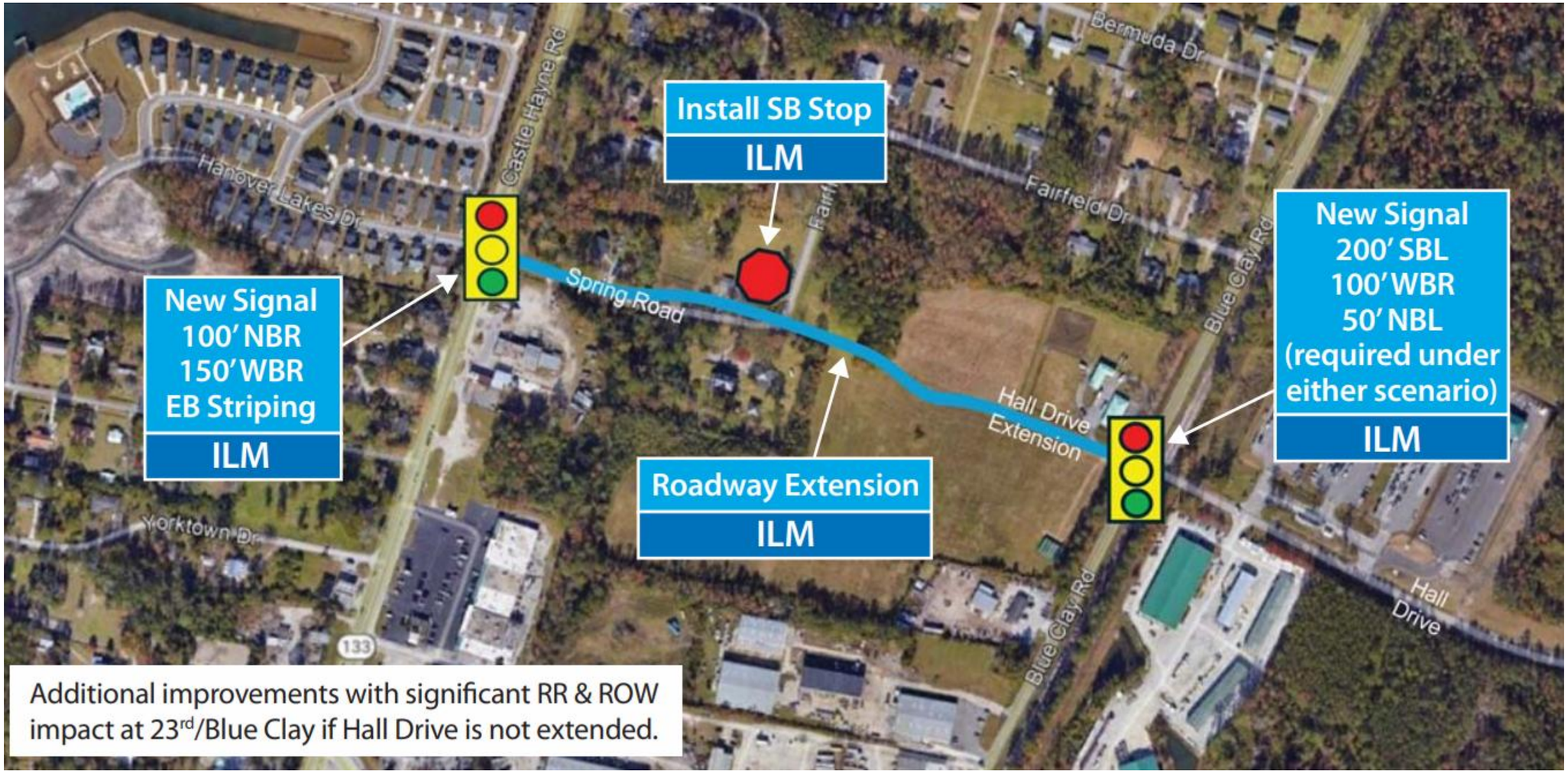
  2. Recommend award of WA to Talbert, Bright & Ellington for RWY 6-24 Rehabilitation Phase 2 for NTE $125,000 (pending final negotiations).

  3. Recommend approval of WA #2, Amendment #6 to WKDickson/Ardurra for continuation of stormwater services for post-construction development permitting, regulatory strategy, and related items, in an amount NTE $63,900.

  4. Recommend approval of utility easements with CFPUA for new waterlines serving the airport installed as part of the Terminal Curb Project Phase 2.

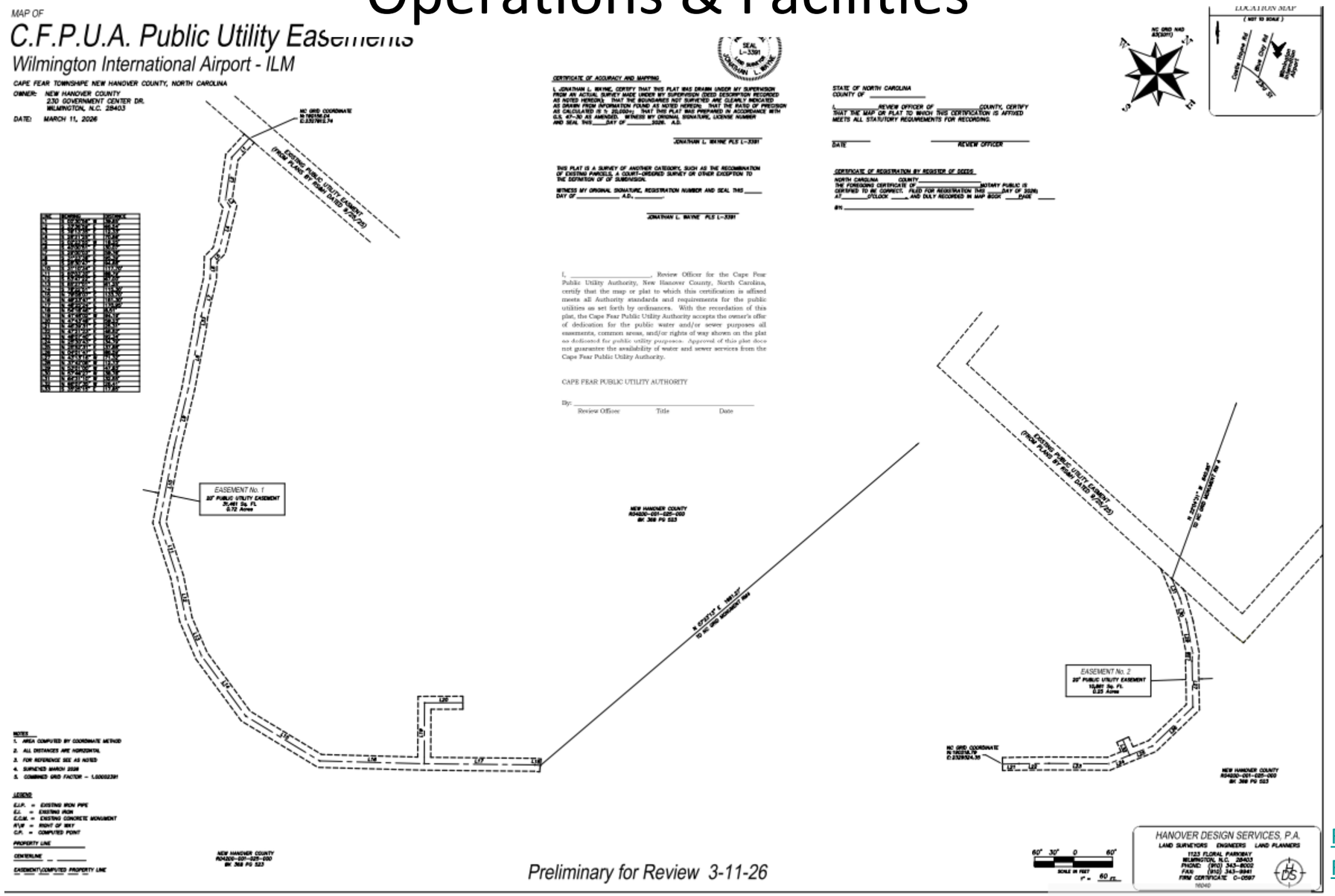
Facilities Information Report

Tab 4
Operations & Facilities



[Facilities Action Items]

Tab 4
Operations & Facilities



[Facilities Action Items]

[Facilities Information Items]

Tab 4
Operations & Facilities

Information Items

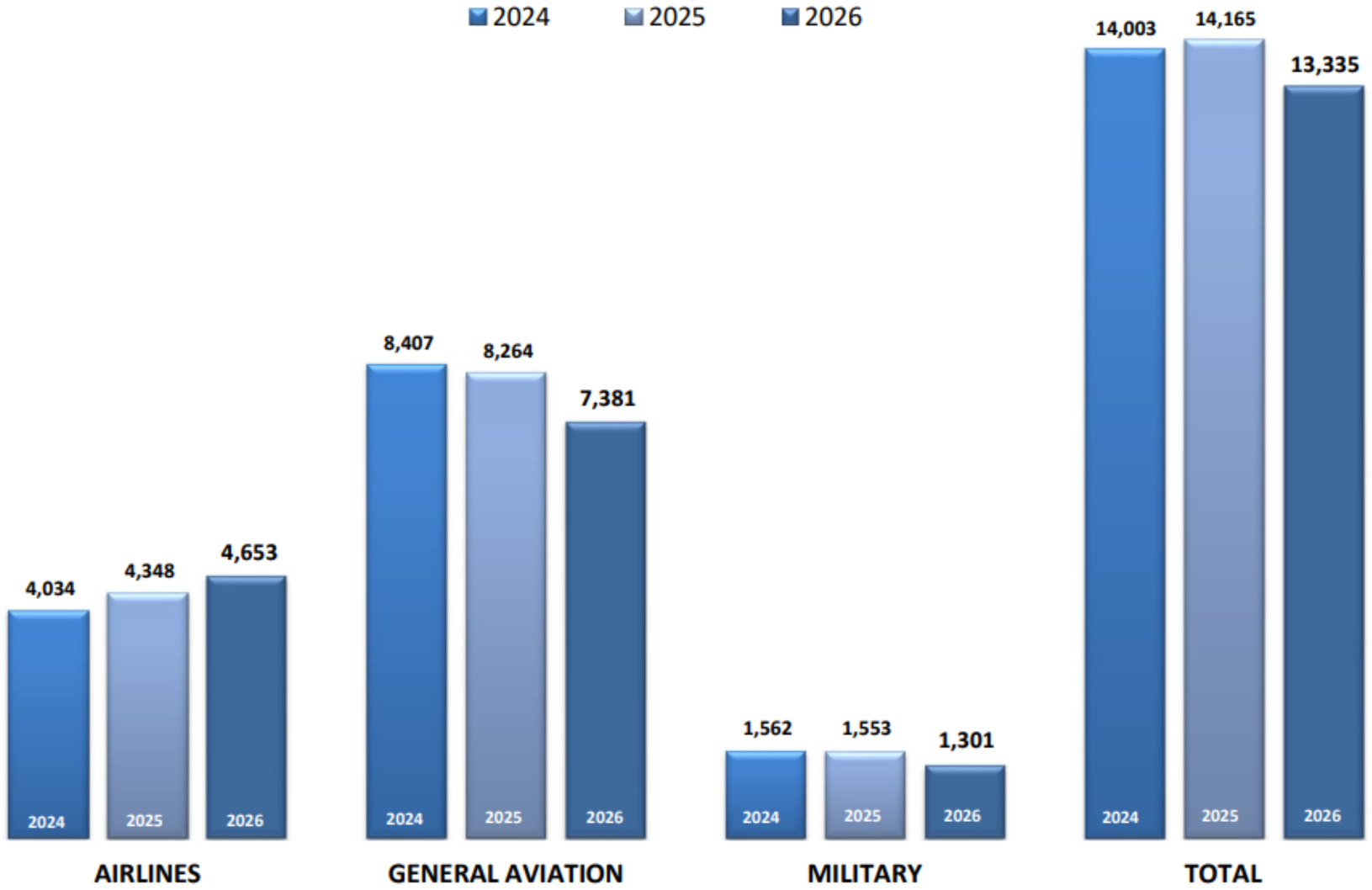
- Construction/ Capital Improvements Report
  - Phase 2 – Deck construction and grading underway. Photos
    - *NHCAA Tour of project site & Frontier Scientific May 6th at 4 PM*
  - East Ramp Utility Project – Wrapping up.
  - Runway 6-24 Rehab – NTP March 30, 2026

- General Facilities/IT Report - None.
- Airport Operations Chart

- Director's Report

Action Items

AIRPORT OPERATIONS
JANUARY-FEBRUARY
Calendar YTD Cumulative Total



Source: ILM ATCT

Facilities Report - Info

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Tab 5
Director's Report

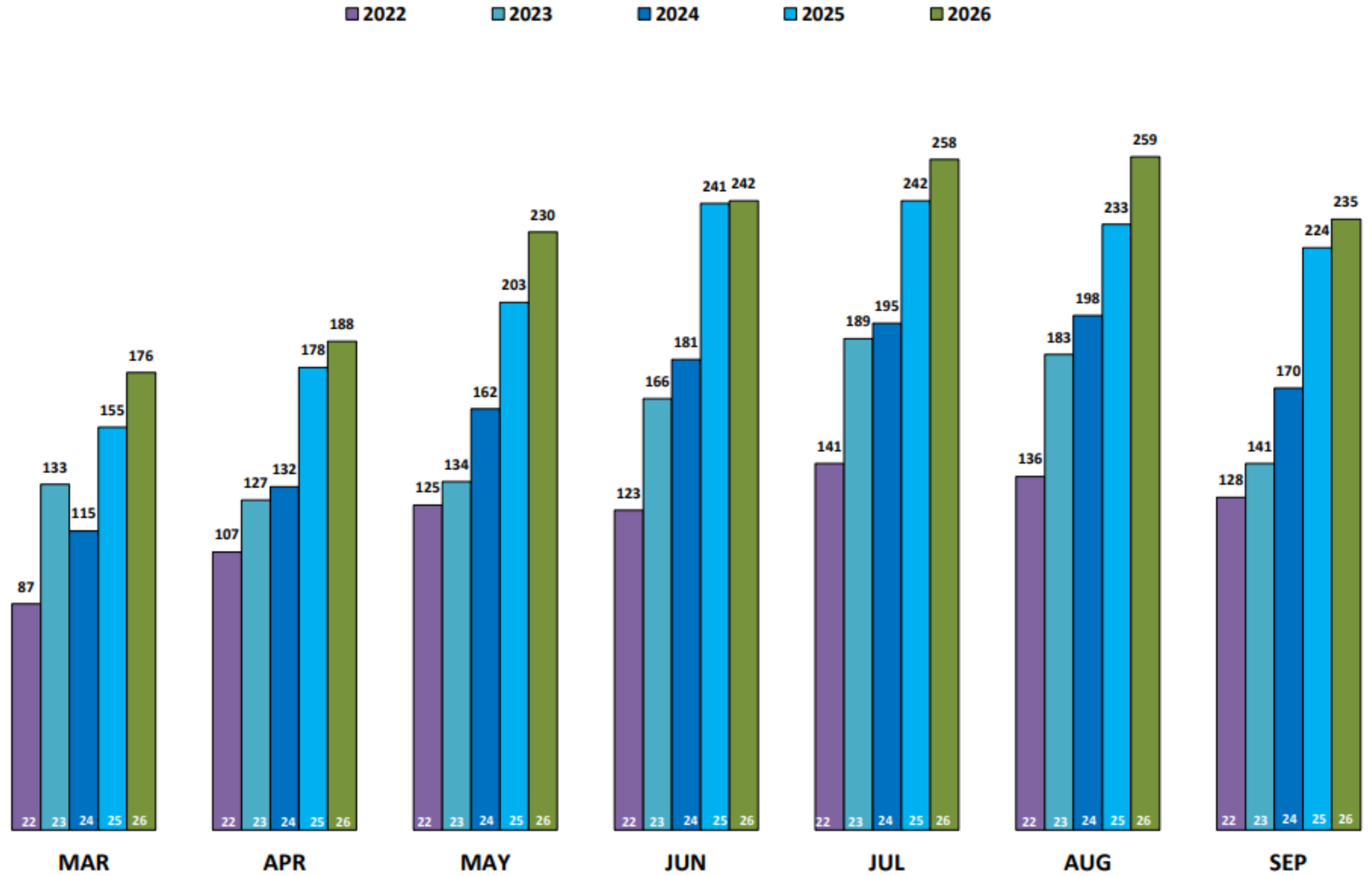
- **Action Items -** None.
- **Information Items**
  a. Air Service Activity Reports ✈
  b. DHS Update/TSA Food Drive/Nourish NC
  c. Update on Crown Management Turn Lane
  d. Community Outreach Events
     - Ambassador's Quarterly Meeting
     - County Commissioners Vision Plan Update
     - Chamber Leadership Development Academy (March 12, 25 and 26)
     - Tenant's Quarterly meeting
     - Part 150 Aviation Noise Technical Conference
     - Part 150 Land Use Technical Conference
     - OLLI @ UNCW - Airport Tour and Update
     - Wilmington South Rotary Club ILM Update
     - Cape Fear CREW Awards - ILM received Impact Award
     - Coastal Carolina Women's Club Speaker
  e. Azalea Festival Static Display (April 11th and 12th)
  f. Air Show Update (April 24th & 25th)

Calendars

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SEAT CAPACITY
MARCH-SEPTEMBER

Thousands of total seats (inbound and outbound)



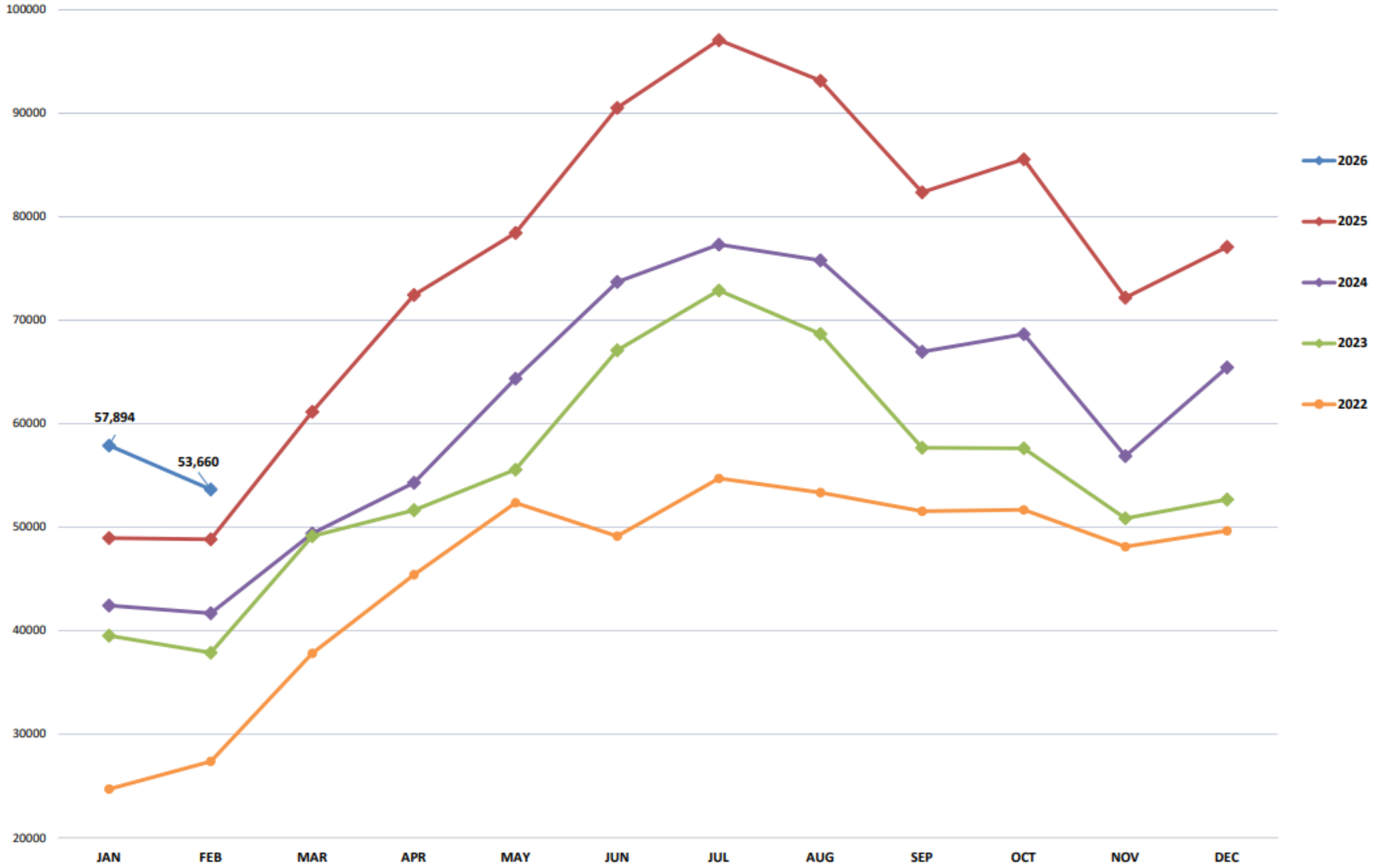
Source: DiioMi; Ailevon Pacific Aviation Consulting analysis

Director's Report

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MONTHLY PASSENGER ENPLANEMENTS

2022 - 2023 - 2024 - 2025 - 2026



Source: Airline Passenger Statistics; ILM Airline Station Managers

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APRIL 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
			Airport Authority Meeting		Good Friday Admin Offices Closed	
5	6	7	8	9	10	11
Easter Sunday			Azalea Festival			Azalea Festival Parade & Static Display @ ILM
12	13	14	15	16	17	18
Azalea Festival Static Display @ ILM						Honor Flight and Autism Takes Flight
19	20	21	22	23	24	25
	ILM Aerospace Foundation		Chamber Intercity Visit-Asheville, NC		Andy Jone's Birthday	Airshow @ Carolina Beach
26	27	28	29	30		
			Facilities & Business Development Committees			

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MAY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
		Finance & Executive Committees	Airport Authority Meeting			
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	ILM Aerospace Foundation					
24	25	26	27	28	29	30
	Memorial Day Admin Offices Closed		Facilities & Business Development Committees			
31						

Tab 6

- **Unfinished Business**

Closed session to consult with legal counsel pursuant to N.C.G.S. §143-318.11(a)(3) and to discuss matters relating to the expansion of industries & Economic Development pursuant to N.C.G.S. §143-318.11(a)(4).

- **New Business**

- **Adjournment**