NEW HANOVER COUNTY AIRPORT AUTHORITY
REGULAR MEETING
May 6, 2026

CALL TO ORDER

The New Hanover County Airport Authority met on Wednesday, May 6, 2026, at Wilmington International Airport, 1740 Airport Boulevard, Wilmington, North Carolina. Chairman Rhodes called the meeting to order at 5:15 p.m. and led the Authority in the pledge of allegiance. Chairman Rhodes asked Authority members if they had any conflict of interest pursuant to the Authority's Code of Ethics statement. No conflicts of interest or potential conflicts of interest were identified.

Airport Authority members present were Nick Rhodes, Chairman; Jason Thompson, Vice Chairman; Faison Gibson, Secretary; Spruill Thompson, Past Chairman; Wanda Copley, Andrew Jones, and LeAnn Pierce. Kemp Burpeau, Senior Deputy County Attorney, was also present. ILM staff present included Jeff Bourk, Airport Director; Robert Campbell, Deputy Airport Director; Granseur Dick, Deputy Airport Director; and Rose Davis, Executive Assistant.

Approximately 9 guests attended the Authority meeting.

APPROVAL OF MINUTES

The Authority has reviewed the minutes of the Authority meeting on April 1, 2026. Ms. Gibson MOVED, SECONDED by Mr. J. Thompson, to approve the minutes as submitted. Upon vote, the MOTION WAS APPROVED.

The Authority has reviewed the minutes of the Closed Session on April 1, 2026. Ms. Gibson MOVED, SECONDED by Mr. J. Thompson, to approve the minutes as submitted. Upon vote, the MOTION WAS APPROVED.

CONSENT AGENDA – None.

PUBLIC COMMENTS – None.

FINANCE, MARKETING, AIR SERVICE DEVELOPMENT AND BUSINESS DEVELOPMENT

Mr. Campbell recommended, on behalf of the Finance and Business Development Committees, approval of the following:

a. Amended and Restated Sublease Agreement between Wilmington International Airport and Baker Cape Fear LLC. This amendment more clearly defines the parcel available for rent under the agreement. Mr. Jones MOVED, SECONDED by Mr. J. Thompson, to approve the Amended and restated Sublease Agreement with Baker Cape Fear LLC as presented. Upon vote, the MOTION WAS APPROVED.

b. The Proposed FY27 budget be made available for public comment for a period of twenty (20) days. Mr. S. Thompson MOVED, SECONDED by Mr. J. Thompson, to approve the proposed FY27 budget for public comment as presented. Upon vote, the MOTION WAS APPROVED.

Mr. Campbell reviewed the monthly financials and the marketing report.

OPERATIONS AND FACILITIES

Mr. Dick recommended the approval of the following action items on behalf of the Facilities Committee:

a. Work Authorization for 30% design of outbound bag expansion program to The Wilson Group Architects, NTE $113,330.67, pending IFE review. Mr. Dick shared images and discussion followed. Mr. S. Thompson MOVED, SECONDED by Mr. J. Thompson to approve a work authorization to The Wilson Group Architects as presented. Upon vote, the MOTION WAS APPROVED.

b. Amending Vision Plan schedule and staff goals to align with expanded scope of outbound bag expansion project. Discussion followed. Mr. S. Thompson MOVED, SECONDED by Mrs. Copley to approve amendment to Vision Plan schedule and staff goals as presented. Upon vote, the MOTION WAS APPROVED.

c. Authorization for staff to approve potential Change Order #2 to ST Wooten as necessary to add paving scope fully expending all FAA funds for Runway 6-24 Rehabilitation Phase 1, NTE $89,000. Mr. Jones MOVED, SECONDED by Ms. Gibson to authorize staff to approve Potential Change Order #2 to ST Wooten as presented. Upon vote, the MOTION WAS APPROVED.

d. PO to Evergreen Clearing for $147,320 to provide clearing of the approach ends of all four runways (RWYs 624, 17-35). Ms. Gibson MOVED, SECONDED by Mr. J. Thompson to approve PO to Evergreen Clearing as presented. Upon vote, the MOTION WAS APPROVED.

e. Work authorization for AVCON for design of Hall Drive Extension with traffic signal at Castle Hayne and Left Turn Lane from 23rd Street onto Airport Blvd. (restriping), NTE $300,000 pending IFE. Mr. S. Thompson MOVED, SECONDED by Mr. J. Thompson to approve the Work Authorization for AVCON as presented. Upon vote, the MOTION WAS APPROVED.

Mr. Dick reviewed the status of ongoing projects including Phase 2 of the terminal curb, road, and parking project; the East Ramp Utility project; and the RWY 6-24 Rehab project.

Mr. Dick reviewed the Operations Chart. Mr. Dick also shared a slide showing overnight gate allocations on a peak day in July. Mr. Bourk explained how this slide shows the need to keep moving forward with the terminal expansion.

DIRECTOR'S REPORT

Mr. Bourk reviewed the air service activity reports and shared the list of community outreach events that the ILM team have participated in over the last month, which included:

- Azalea Festival Parade and Static Display at ILM
- Honor Flight
- Autism Takes Flight
- Chamber Leadership Development Academy
- Chamber Intercity Visit - Asheville NC
- Wings over Carolina Beach Airshow
- Chamber Encounter Wilmington - Transportation & Infrastructure
- Ward & Smith Speaker

Mr. Bourk updated the Authority on the following events and shared photos: Azalea Festival Static Display; Honor Flight; Autism Takes Flight; Chamber Intercity Visit to Asheville, NC; and the Wings Over Carolina Beach Airshow.

Mr. Bourk announced the next General Aviation event is May 30th following the FAA Hypoxia Chamber visit to ILM.

NEW BUSINESS – None

UNFINISHED BUSINESS - None

ADJOURNMENT

Mr. Jones MOVED, SECONDED by Mr. J. Thompson, to adjourn the meeting. There being no further business to come before the Board, Chairman Rhodes adjourned the meeting at approximately 5:51 pm.

Prepared by:
Rose M. Davis

Respectfully Submitted:

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Faison Gibson, Secretary
Date of Approval: June 3, 2026