NEW HANOVER COUNTY AIRPORT AUTHORITY
REGULAR MEETING
September 2, 2026

CALL TO ORDER

The New Hanover County Airport Authority met on Wednesday, September 2, 2026, at Wilmington International Airport, 1740 Airport Boulevard, Wilmington, North Carolina. Past Chair Rhodes called the meeting to order at 5:00 p.m. and led the Authority in the pledge of allegiance. Past Chair Rhodes asked Authority members if they had any conflict of interest pursuant to the Authority's Code of Ethics statement. No conflicts of interest or potential conflicts of interest were identified.

Airport Authority members present were Faison Gibson, Vice Chair; Wanda Copley, Secretary; Nick Rhodes, Past Chair; Brian Eckel, and Andrew Jones. Kemp Burpeau, Senior Deputy County Attorney, was also present. ILM staff present included Jeff Bourk, Airport Director; Robert Campbell, Deputy Airport Director; Granseur Dick, Deputy Airport Director; and Rose Davis, Executive Assistant.

Chair Jason Thompson and LeAnn Pierce were absent from this meeting and Past Chair Nick Rhodes presided over the meeting.

Approximately ten guests attended the Authority meeting.

EMPLOYEE RECOGNITION

Mr. Bourk and Mr. Dick recognized Operations Supervisor Matt Johnson who earned his AAAE SMS Certification, course paid for by ILM. Mr. Dick explained that SMS stands for Safety Management System which is a formal top-down organization wide approach to managing safety risks and assuring the effectiveness of safety risk controls which the FAA requires for small hub airports. ILM has been working on this process since early 2024 with a due date for implementation of March 28, 2027.

APPROVAL OF MINUTES

The Authority has reviewed the minutes of the Authority meeting on July 8, 2026. Ms. Gibson MOVED, SECONDED by Mr. Jones, to approve the minutes as submitted. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

CONSENT AGENDA – None.

PUBLIC COMMENTS – None.

FINANCE, MARKETING, AIR SERVICE DEVELOPMENT AND BUSINESS DEVELOPMENT

Mr. Campbell recommended, on behalf of the Finance and Business Development Committees, approval of the following:

a. A contract with Crown Management regarding 23rd Street widening with the same terms as the Memorandum of Understanding previously approved on June 3, 2026. Ms. Gibson MOVED, SECONDED by Mr. Eckel, to approve the contract with Crown Management as presented. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

b. Third Amendment to Sublease Agreement between New Hanover County Airport Authority and ARQ Realty, LLC to extend due diligence period through March 1, 2027. Mr. Eckel MOVED, SECONDED by Ms. Gibson, to approve the third amendment to Sublease Agreement between New Hanover County Airport Authority and ARQ Realty, LLC as presented. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

c. Lease Agreement with Bluewater Surfaces, LLC for 0.52 acres of property located at 3225 Kerr Avenue through April 30, 2027, for Six Thousand One Hundred Eighty ($6,180.00) dollars. Ms. Gibson MOVED, SECONDED by Mr. Jones, to approve lease agreement with Bluewater Surfaces, LLC, as presented. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

d. Resolution and Sixth Amendment to Sublease Agreement between New Hanover County Airport Authority and ILM Airport Hotel Partners, LLC to extend the Development Period through November 30, 2026. A fee will be collected for this extension. Ms. Gibson MOVED, SECONDED by Mr. Jones, to approve the resolution and sixth amendment to the sublease agreement between New Hanover County Airport Authority and ILM Airport Hotel Partners, LLC , as presented. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting. (A copy of the Resolution is hereby incorporated as part of the minutes and is contained in Exhibit Book III, page 240).

Mr. Campbell reviewed the monthly financials and the marketing report.

Mr. Bourk noted his excitement about the financials because our enplanements are up 2.7% in a national environment where airline growth is negative due to fuel prices, which is a positive thing. And even more positive, ILM's revenues overall are up 15% over last year; a trend you have seen every month for the first 6-7 months of the year.

Mr. Bourk stated he thought ILM would see positive enplanement growth through the end of the year, but we will not see huge growth as we have seen over the last 5 years with enplanements increasing by 100%. Mr. Bourk anticipates ILM will be flat in regard to enplanements for the year, which is not surprising coming off of 100% growth over the last 5 years and in a time when airlines are not growing. Mr. Bourk anticipates seeing financials at the end of the year where

revenues are up 15% over last year due to maximizing revenue streams.

OPERATIONS AND FACILITIES

Mr. Dick, on behalf of the Facilities Committee, recommended the approval of a contract with Airfield and Pavement Maintenance (APM) for 17-35 paint and crack seal in an amount NTE $160,739.70. Ms. Gibson MOVED, SECONDED by Mr. Jones, to approve the contract with Airfield and Pavement Maintenance (APM), as presented. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

Mr. Dick updated the Authority on the status of the ongoing construction projects. Mr. Dick mentioned the need for a Change Order and Work Authorization Amendment for Phase 2 of the terminal road and curb project and Mr. Bourk explained in more detail the history and the need for the Change Order and WA Amendment. These items will be discussed more in committee before being brought for approval at the September 30, 2026, Authority meeting.

Mr. Dick shared photos of the current conditions at the terminal commercial curb, canopy, and atrium for the tunnel entrance with the vertical circulation core building in the background.

Mr. Dick continued his project updates on the East Ramp Utility Project, RWY 6-24 Rehab and Terminal Ramp Expansion. Mr. Dick shared a map and information on using an area near the wetlands for soil removed from the ramp expansion to be stockpiled to use during the wetlands mitigation in the future.

Mr. Dick reported that the PA system renovations in the terminal have now been completed.

DIRECTOR'S REPORT

Mr. Bourk reviewed the Air Service Activity reports.

Mr. Bourk updated the Authority on the ILM Aerospace Foundation (ILM ASF) and the upcoming Airshow. Mr. Bourk shared that the ILM Aerospace Foundation board, at their September meeting, is planning to approve putting $100,000 into the NC Community Foundation to create an endowment. This would enable the ILM ASF to award annual scholarship(s) in the amount of $5,000. The Airshow will continue to provide a revenue stream to the ILM ASF going forward. The plan is to award the first ILM ASF scholarship(s) at the first Airshow in September 2027. Basic requirements for the scholarship include living in our 3-county region (New Hanover, Pender, and Brunswick Counties) and must be enrolled in aviation program or school. CFCC meets that criteria due to their new pilot and aviation maintenance programs.

Mr. Bourk shared the list of community outreach events that the ILM team have participated in recently, which included:

- Ambassador's Quarterly Meeting
- Tenant's Quarterly meeting

- PENC Summer Conference ILM Update & Tour
- Wilmington Area Hospitality Association Luncheon Speaker
- ACE Camp
- Wilmington Lion's Club meeting
- Porters Neck Village ILM Update
- Part 150 PAC Meeting and Community Meeting
- Chamber CDLA Mentors flight on Avelo
- Chamber Public Policy Meeting-Transportation Panelist
- Cape Fear CREW Meeting - ILM Update & Tour

Mr. Bourk announced that the next Authority meeting is Wednesday, September 30, 2026, and the Annual Tenant meeting and lobster bake is scheduled for Thursday, October 1, 2026.

NEW BUSINESS – None

UNFINISHED BUSINESS

Past Chair Rhodes called for a motion for the Authority to enter into closed session to discuss matters relating to the expansion of industries & Economic Development pursuant to N.C.G.S. §143-318.11(a)(4). Mrs. Copley MOVED, SECONDED by Mr. Jones, to go into closed session. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

All persons not Authority members or ILM staff, were asked to leave the meeting. The Authority went into closed session at 5:40 pm.

Mrs. Copley MOVED, SECONDED by Mr. Jones, to return to open session. Upon vote, the MOTION WAS APPROVED. Mr. Thompson and Ms. Pierce were absent from the meeting.

OPEN SESSION

The Authority returned to open session at approximately 6:22 pm. Past Chair Rhodes reported that the Authority completed its discussion of matters relating to economic development.

No action was taken.

ADJOURNMENT

There being no further business to come before the Board, Past Chair Rhodes adjourned the meeting at approximately 6:25 pm.

Prepared by:
Rose M. Davis

Respectfully Submitted:

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Wanda Copley, Secretary
Date of Approval: September 30, 2026